

WHAT DOCUMENTS DO I NEED TO PROVIDE IF REQUESTING FINANCIAL ASSISTANCE?

If you are requesting financial assistance, you will need to provide several types of documentation. See below for a list of what you'll need to submit depending on the type of assistance you are requesting. All documents must be readable.

PHOTO ID

- Picture/copy of government issued photo ID. Examples: Driver's License, State issued ID, Passport, CDIB card, Veteran's ID, etc. •
 - Name on the ID must match the name on the utility bill and/or lease agreement, or be the same as an occupant on the lease. ***If the name on the online application is different than the name on the bills, submit a copy of both IDs.***
 - You must be at least 18 years old to apply for assistance.

IF REQUESTING UTILITY BILL ASSISTANCE...

Pictures/copies of the ***entire*** utility bill for which you need help paying (electricity, gas and/or water). The ***whole bill*** must be in the picture.

- Bills should include name, address, utility account number, amount due and service dates.
- The name on the bills should match the name of one or more on the photo ID(s) you are submitting.
- The address on the bills must match the address on your online application.

IF REQUESTING RENT PAYMENT ASSISTANCE...

Picture/copy of the first and last pages (signature page) of the lease agreement ***and*** the current rent due notice.

- The name of the occupant on the lease should match the name on one or more of the photo ID(s) you are submitting.
- The address on the lease must match the address on your online application.
- The lease agreement and rent due notice must include landlord's name, address and contact information.

IF REQUESTING NON-NARCOTIC PRESCRIPTION MEDICATION ASSISTANCE...

Picture/copy of non-narcotic prescription information or container label.

- Information must clearly identify the patient and pharmacy contact information.
- The prescription must be current and eligible for refill.